

Report to: East Sussex Health and Wellbeing Board

Date: 23 July 2013

By: Dr Greg Wilcox, Accountable Officer, Hastings and Rother CCG

Title of report: Hastings and Rother CCG Prospectus

Purpose of report: To seek Board support for the CCG's Prospectus

RECOMMENDATION

The Health and Wellbeing Board is asked to consider and support the prospectus which Hastings and Rother Clinical Commissioning Group was required to publish by 31st May 2013

1. Background

1.1 As part of the planning round for 2013 the CCG was required to produce and publish its prospectus by 31.5.13.

In early May we received communication from NHS England to advise that the CCG Prospectus should also be agreed with the Health and Wellbeing Board.

2. The CCG Prospectus

2.1 The CCG prospectus is attached for consideration of the Health and Wellbeing Board. This document is also available electronically via the CCG website. The prospectus, in its summary and with reference to the Hastings and Rother CCG Annual Business Plan 2013, indicates key health priorities of the population in line with the Joint Strategic Needs Assessment and Health and Wellbeing Strategy. It describes the budget and the services commissioned to meet these local population needs and how patients, the public and other stakeholders can be involved in shaping services.

3. Conclusion and reasons for recommendations

3.1 The CCG seeks the Health and Wellbeing Board's support of the Hastings and Rother CCG Prospectus.

Dr Greg Wilcox, Accountable Officer, Hastings and Rother CCG

Contact officers:

Catherine Ashton, Associate Director of Strategy and Whole Systems Working, tel: 01273 403630
Angela Paice, Business Manager, tel: 07876688049

Prospectus 2013/14

Our vision

*High quality, timely and easily
accessible healthcare*

Our core purpose:

*To turn £253 million of resource
into the best possible health
outcomes for our population*



Introduction

Welcome to the first prospectus of your new NHS Hastings and Rother Clinical Commissioning Group (CCG). It's a short guide to the CCG, established on 1 April 2013, and our healthcare plans for 2013/14.

It's based on our first Annual Business Plan which contains more detailed information about our plans for future improvement and investment.

The plan sets out a vision and delivery plan to transform the provision of health and social care in Hasting and Rother, in line with national requirements and local need.

It recognises and builds on all the work undertaken by the predecessor organisation, Hastings and Rother Primary Care Trust.

Delivery of the plan will be achieved only through working in partnership with our member practices, patients, the public, our CCG neighbours, local authority partners and service providers. We work very closely with Eastbourne, Seaford and Hailsham CCG as well as with the other Sussex CCGs.

The full plan can be seen on our [website](#).

We are committed to making the principle *no decision about me without me* a reality for our patients by listening to what local people have to say about our plans and the services we commission.

We have included some ideas for how you can participate in shaping your local NHS to deliver high quality and safe services - and getting the best value for every pound of your money spent on treatment and care.

Kind regards



Dr Roger Elias
Chair



Dr Greg Wilcox
Chief Clinical Officer

Would you like to know more?
Would you like to be involved in setting future healthcare priorities?
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Who we are and how we're different

The introduction of clinical commissioning groups (CCGs) is part of Government plans to give local communities more say in how their health needs are met.

CCGs are different to previous NHS commissioning organisations because they're formed from general practices and led by GPs. All practices are members of a CCG and hold their Governing Body to account for decisions made on their and their patients' behalf.

GPs, nurses and other health professionals will use the information they get from local people, and their own expert knowledge of local needs, to commission hospital care, community health services, mental health care and a range of other services for the area.

On 1 April 2013, 219 GPs in 32 practices formally came together as the Hastings and Rother Clinical Commissioning Group (CCG) with responsibility, and a £253 million budget, for commissioning the majority of health services for 183,677 patients.

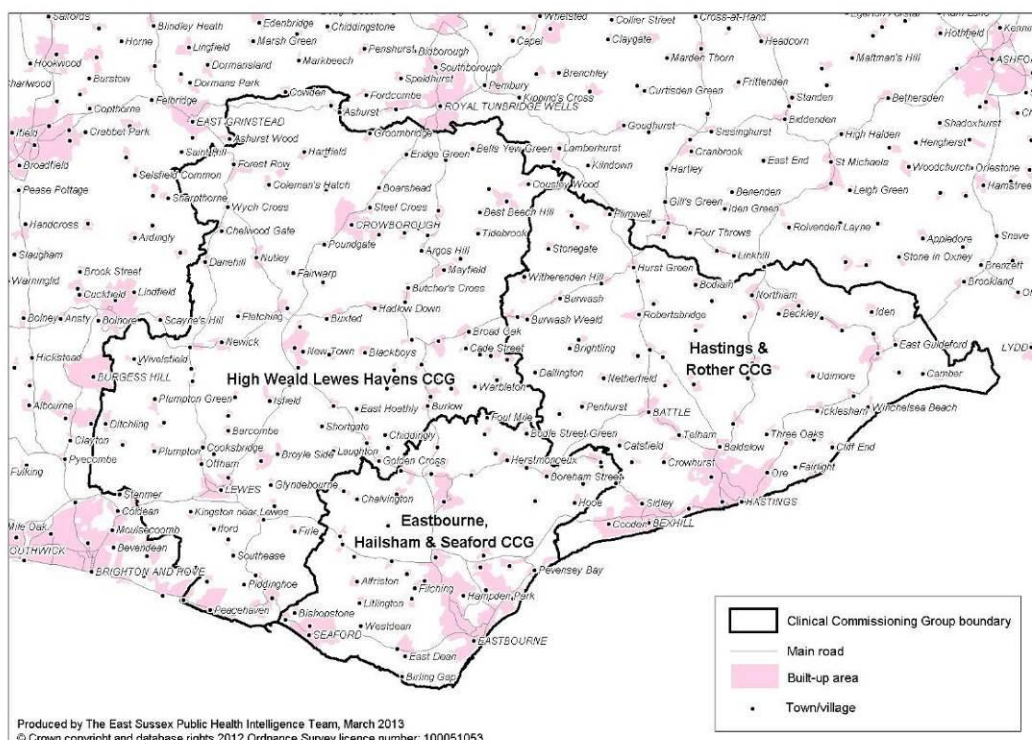
The CCG was approved as a statutory organisation following a robust process of authorisation by NHS England. This process included engagement with our practices and stakeholders. Formally established as the NHS Commissioning Board on 1 October 2012, NHS England is an independent body at arm's length to the Government.

Two other CCGs in East Sussex have also been authorised – Eastbourne, Hailsham and Seaford, and High Weald Lewes Havens. The three CCGs replace East Sussex Downs and Weald, and Hastings and Rother primary care trusts. The areas covered by the three East Sussex CCGs are shown overleaf.

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GPs in Hastings and Rother CCG's area are grouped in five localities – Bexhill, Rother, St Leonards, West Hastings and East Hastings. They have regular locality meetings to shape commissioning decisions by the Governing Body.

Our responsibilities

The CCG has a budget of £253 million for 2013/14 and is responsible for commissioning the majority of health services for people living in its area - hospital care, community health services, mental health care and a range of other services.

The main elements of the CCG's commissioning responsibilities are:

- **assessing** the health needs of our local population
- **planning** services to meet those needs in line with national and local priorities and within our budget
- agreeing **contracts** with provider organisations for these services
- **funding** the services we have contracts for; and
- **monitoring** the performance of service providers to ensure contracts are met in terms of waiting times, quality, safety, patient outcomes and budget.

NHS England is responsible for commissioning primary care services, including from GPs. Among its other responsibilities are commissioning specialist services and managing the Cancer Drug Fund.

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Our Governing Body

GPs in the CCG's area elected the GP members. The three lay members, the nurse member and secondary care doctor member were appointed through a nationally defined process.

There's information about the Governing Body members on our website.

Would you like to know more about the CCG?

You are welcome to attend meetings of the Governing Body held in public. These take place every other month. Questions are also welcomed. These should be made in writing to Kerry Smith, Bexhill Hospital, Holliers Hill, Bexhill, East Sussex TN40 2DZ or [email](#) her at least six working days before a meeting. A contact telephone number or email address should be included. Questions are taken at meetings at the chair's discretion.

The agenda and papers are on the CCG's [website](#) a week before each meeting.

There's also a [general enquiries](#) email with a link from the [website](#).

Assessing health needs

The East Sussex public health team, which transferred from the primary care trusts to East Sussex County Council on 1 April, produces the annual East Sussex Joint Strategic Needs Assessment (JSNA).

By drawing together data and analysis from public health annual reports, health profiles produced by the Association of Public Health Observatories and health intelligence networks, it identifies future health and wellbeing needs of the people of East Sussex.

There's more information on the JSNA [website](#).

Our priorities

The JSNA has informed our priorities for 2013/14 together with the requirements of the national outcomes framework, other national guidance and the East Sussex Health and Wellbeing Strategy.

Our JSNA-focused priorities are:

- older people
- accidents and falls
- chronic disease
- mental health
- healthy lifestyles
- place of death at end of life.

How we spend our budget

We have aligned our plans to national and local priorities to improve services and outcomes for patients.

East Sussex Healthcare NHS Trust (ESHT) is the main provider to acute and community health services to people in Hastings and Rother.

Sussex Partnership NHS Foundation Trust is the main provider of mental health services.

In 2013/14 we have budgeted to spend £131.4 million on acute services (planned operations and unplanned emergency care), £23.4 million on community services, and £22 million on mental health services.

The budget for prescribed medicines and appliances is £35.3 million, and £16.4 million for continuing healthcare and learning disabilities.

There's more information about the 2013/14 budget in the Annual Business Plan.

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The financial challenge

NHS funding is not increasing in real terms yet demand for treatment and care continues to rise.

The cost of services provided by to patients in the CCG's area in 2012/13 was more than had been budgeted for.

The challenge we face this year and for at least the next two years is to balance the money we receive – taxpayers' money – with the cost of services our patients need.

That's why it's vital we realise efficiencies and savings to fund this increased demand, ensure the financial viability of current services and can invest in new services and treatments.

Savings of £8 million and a planned surplus of £2.5 million have been identified within our total budget of £253 million. We aim to make these savings through a programme of quality, innovation, productivity and prevention – QIPP for short.

The programme is not about cutting services but delivering them more efficiently and sometimes in the different way –for example, in people's homes or the community rather than in hospital.

There's more information about the QIPP schemes in our Annual Business Plan.

Commissioning high quality, safe services

The provision of safe services is of paramount importance to us and our patients.

We are working closely with ESHT to ensure the temporary changes to maternity and children's services, introduced in May because of clinical safety concerns, lead to improvements.

Going forward, it will be our responsibility to ensure there's robust engagement with a wide range of stakeholders to explore models of care for these services.

We monitor the quality and safety of services we commission and there are regular reports to the Governing Body covering such issues as infections, serious incidents and waiting times, including for urgent cancer referrals.

In addition to the standard contract requirements, we are using the national framework for commissioning for quality and innovation to incentivise providers to deliver service improvements leading to better outcomes for patients.

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Equality and diversity

Equality is about treating individuals fairly; this is supported by laws to tackle unfair discrimination.

Diversity is about: recognising and valuing difference; creating a working culture and practices that recognise, respect, value and harness differences for the benefit of the individual, the organisation and the population we serve.

We will actively work to reduce differences in health outcomes by promoting equality and eliminating discrimination.

To help us achieve this, the CCG has an equality and diversity strategy and will work with local people to set equality objectives each year. Progress against the objectives will be published on our website.

How you can be involved in shaping your local health services

We want to make sure that we commission treatment and care that meet local needs. To do that we need to listen to all those involved in getting that healthcare right: patients, their families and carers, clinicians, managers, support workers and the local community.

We endorse the principles *no decision about me, without me* and *no decision about us, without us* are set out in *Everyone Counts: Planning for Patients 2013/14*.

We have a lay member for patient and public involvement. Our communications and engagement strategy and plan for 2013/14 set out the ways patients and local people can shape local services and work with us to set priorities.

These include:

- patient participation groups (PPG); contact your local practice to find out more about your local group
- patient participation forums with representatives from PPGs in the area.
- open invitation events to discuss priorities with members of the CCG governing body; for more information email HRCCG.yoursay@nhs.net
- Critical Friends Partnership with partners in the voluntary and community sector advising us on communication and engagement
- patient groups working with Sussex clinical networks advising on cancer, trauma, cardiac, maternity and children's services.
- regular engagement with strategic voluntary sector groups such as the seniors' forums, carers' forums, Councils for Voluntary Service.
- partnership boards for joint commissioning including Improving Life Chances board, Carers Partnership board, Mental Health Partnership board.

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- workshops and focus groups with different communities on aspects of care that affect them, e.g. Big Health Check workshops with people with learning disabilities and their carers.

We collect and regularly review information from a range of sources – surveys, community forums, online feedback, complaints and information from GPs on difficulties their patients are experiencing. We review this information regularly, identifying trends and actions to address concerns.

We welcome comments, compliments, concerns or complaints about services we commission on your behalf. Complaints may be sent by [email](#) or you can write to our Complaints Manager at 36-38 Friars Walk, Lewes BN7 2PB

We will continuously learn from the experiences – the good and the not so good – of our patients, their families and carers.

If you are interested in helping us shape local healthcare, you can either:

- sign up for the CCG's stakeholder bulletin by contacting Rob Hustwayte, communications manager (see below)
- email HRCCG.yoursay@nhs.net
- write to Sara Geater, Community Relations Manager, Bexhill Hospital, Holliers Hill, Bexhill on Sea, East Sussex TN40 2DZ.

How to contact us

The CCG's office is at Bexhill Hospital, Holliers Hill, Bexhill, East Sussex TN40 2DZ, tel. 01424 735600.

There's also a [general enquiries](#) email address with a link from our [website](#).

Or you can contact Rob Hustwayte, Communications Manager, tel. 01273 403595, email rob.hustwayte@nhs.net

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